



An ISO 9001:2008 & BS OHSAS 18001:2007 Certified Organisation

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**EXPRESSION OF INTEREST ['EOI']**  
**Sub: Appointment of Statutory Auditors**

Transafe Services Ltd., [in short referred to herein as 'the Company'] is a joint venture company of Balmer Lawrie & Co. Ltd, with a turnover of around Rs. 30-35 crores and having diversified business in the field of leasing & manufacturing of Containers and Logistics. Manufacturing activities are carried out in two factories located at Kharagpur, West Bengal, and Coimbatore, Tamil Nadu. The Company is having its corporate/head office at Kolkata and branch/regional offices at Delhi, Mumbai and Chennai.

We vide this EOI, would like to invite applications from eligible firms of Chartered Accountants to show/express their interest to take up assignment as Statutory Auditors of the Company for a period of 5 (five) years commencing from 29<sup>th</sup> Annual General Meeting ('AGM') and till the conclusion of 34<sup>th</sup> AGM.

The Statutory Auditors will be responsible to carry out audit of the Books of Accounts and other Documents/Papers of the Company for 5 (five) consecutive financial years, covering, 2019-20, 2020-21, 2021-22, 2022-23 and 2023-24. Every year the Statutory Auditor needs to draw up an audit schedule in consultation with the Chief Executive Officer.

**Eligibility/Criteria:**

- It has to be a Firm of Chartered Accountants;
- Firm should have at least 3 partners;
- Firm should have at least 10 (ten) years of experience; and
- Firm should have handled at least 6 major clients out of which at least 3 clients should be from private sectors;
- Firm should not be disqualified under the Companies Act, 2013 ('Act');
- The number of Audits to be conducted by your firm should be within the limits laid down under the Act; and
- There should not be any proceeding pending against the firm or any partner of the firm with respect to professional misconduct.

The Members of the Company at the 29<sup>th</sup> AGM (AGM 2019) will appoint the Statutory Auditors, upon due recommendation from the Audit Committee and Board of Directors of the Company. Thereafter the Company will issue the appointment letter to the selected audit Firm.

Interested Chartered Accountants Firms' may please submit their Applications (as per the format given in Annexure 1 or please download the same format from our website at: [www.transafeservices.com](http://www.transafeservices.com)) in a sealed envelope to the undersigned, within 30<sup>th</sup> April 2019.

For & on behalf of  
Transafe Services Ltd.



Rana Sen  
Chief Financial Officer

Date: 12<sup>th</sup> April 2019



**FORMAT FOR EOI****Particulars**

1. Name of the Firm :
2. Address of the Firm :
3. Contact Details :  
A. Phone No. :  
B. Email ID :
4. Name & Contact details of the Authorised Representative :
5. Date of Establishment of Firm :
6. Firm's Registration No. with ICAI :
7. Firm's Income Tax PAN No. :
8. Firm's GST Registration No. :
9. No. of Years of Firm's Existence & Date of Establishment of Firm  
Turnover of the Firm in last Three Years  
(Attach relevant documentary evidence)
10. Audit Experience of the Firm :  
Number of Assignments in Commercial/  
Statutory Audit  
(Attach relevant documentary evidence)  
Details of all Partners
  - ◆ Name of Partner
  - ◆ ACA/FCA
  - ◆ Date of Joining the Firm
  - ◆ Membership Number
  - ◆ Whether the Partner was engaged with other Firm full time or part time with the Firm
  - ◆ If yes, details of another Firm
  - ◆ Contact Details